



## JOB ADVERTISEMENT

### Project & Operations Manager (Construction)

**Location:** Kampala  
**Type:** Full-time  
**Salary:** Competitive

MP3 Talent Sync Solutions is recruiting for our esteemed client in the construction industry. We are seeking a seasoned and dynamic Project & Operations Manager to lead construction projects, streamline back-end operations, and deliver exceptional results while ensuring client satisfaction.

#### Key Responsibilities:

##### 1. Project Management:

- Oversee planning, design, and implementation of architectural and construction projects.
- Ensure projects meet deadlines, budgets, and quality standards.
- Coordinate with contractors, engineers, and clients.

##### 2. Office Operations:

- Optimize daily office processes for efficiency.
- Supervise and mentor team members.

##### 3. Client Management:

- Act as the primary contact for clients, managing relationships and expectations.
- Present design proposals and reports, and adjust deliverables as needed.

##### 4. Team Leadership:

- Lead and motivate the project team to achieve excellence.
- Conduct performance evaluations and foster collaboration.

##### 5. Business Development:

- Support client acquisition and retention.
- Assist in proposal preparation and presentations.

#### Qualifications:

**Education:** Bachelor's degree in Project Management, Construction Management, or equivalent.

**Experience:** Minimum 3 years in construction project management.

**Technical Skills:** Proficiency in project management software (Primavera, Microsoft Project) and familiarity with design tools (AutoCAD, Revit, etc.).

**Soft Skills:** Strong leadership, organizational, and interpersonal skills.

#### Work Environment:

Office-based with regular site visits.

Opportunities for growth in a dynamic and collaborative setting.

#### Application Process:

Submit your resume, portfolio, and cover letter detailing your qualifications and experience to [vacancy@mp3talentsync.com](mailto:vacancy@mp3talentsync.com) **Deadline: 23rd /Dec/2024**

Join our client's team to make a significant impact in the construction industry!